

**Town of Webster  
Office of Select Board  
945 Battle Street  
Webster, NH 03303  
Final Minutes – October 26, 2015  
Approved November 9, 2015**

Staff Present: Bruce Johnson, Roger Becker, Michael Borek, Wendy Pinkham, Bob Dupuis, Rob Wolinski, Mary Smith, Emmett Bean and Leslie Palmer

Public Present: Sue Roberts, Tara Gunnigle, Jon Pearson, Barbara Corliss, Kim Fortune, Jere Buckley, Roy Fanjoy, Richard Inman, Nanci Schofield, Mike Schofield, Bill Potter, Carol Bogrett, Jaye Bowe and Phil Strittmatter

Chairman Johnson opened the meeting at 4:30 PM.

The Board signed the following for Administrative Assistant Leslie Palmer:

- Selectman Becker moved to accept the 10/12/2015 Select Board minutes as written. Selectman Borek seconded the motion. All in favor, the motion was approved.
- Selectman Becker moved to accept the 10/12/2015 Select Board non-public minutes as written. Selectman Borek seconded the motion. All in favor, the motion was approved.
- Selectman Becker moved to accept the No Through Trucking Ordinance as presented. Chairman Johnson seconded the motion. All in favor, the motion was approved.
- Chairman Johnson moved to nominate Paul King to fill a current three year term as an Alternate to the Planning Board. Selectman Becker seconded the motion. All in favor, the motion was approved.
- Administrative Assistant Palmer provided a status update on Town Hall projects. Chairman Johnson asked that Granite Roots provide an estimate to bring the dining hall entrance in ADA compliance.
- The Select Board signed the 2015 Equalization Certificate to be returned to the Department of Revenue Administration.
- Eversource (formally PSNH) has appealed their 2014 property tax abatement denial. The appeals process could take up to two years to resolve.
- The Town Office continues to receive calls from campers at Cozy Pond Camp Ground regarding their tax bills. Administrative Assistant Palmer will work with Cross Country Appraisal Group and the Tax Collector to resolve any problems and to explain the new law, effective April 1, 2015, regarding the taxing of unregistered campers.
- Erin Darrow of Right Angle Engineering is finishing up the FEMA grant related to White Plains Road, to be submitted this week. She will be meeting with Peter Gagnon from the Society to Protect New Hampshire Forests on November 9<sup>th</sup> to discuss the Bashan Hollow road project.
- Two applications have been received in the Police Chief recruitment. Administrative Assistant Palmer provided the Board with an overview of the services to be provided by the New Hampshire Chiefs of Police Association and the likely timetable involved in their interview process. A proposal from the Association is expected within the next week or so.

Financial Administrator Wendy Pinkham presented the following to the Board:

- The Select Board signed the payroll and accounts payable manifests, two purchase orders and a vacation request for Administrator Pinkham.

Police Chief Bob Dupuis presented or advised the Board of the following:

- Chief Dupuis presented a vacation request for Board approval.

Fire Chief Rob Wolinski presented or advised the Board of the following:

- 120 calls to date, 12 calls in the last two weeks

- All of the fire apparatus has been inspected.
- The fire prevention event at the Webster Elementary School went well.
- Truck or Treat will take place at the Safety building on Saturday, October 31<sup>st</sup> from 6:00 PM to 7:30 PM.

Road Agent Emmett Bean:

- Road Agent Bean asked about status of funding related to road work on Deer Meadow Road between Centennial Drive and Christopher Roberts Drive. Administrator Pinkham advised that Pillsbury Lake Management has set aside \$25,000 this year and plans to propose a Warrant Article next year for \$30,000. Chairman Johnson will ask about the funding when the Select Board attends the monthly Pillsbury Lake Village District meeting on November 10<sup>th</sup>.
- The installation of a repeater on the antenna on Bob Lake's property was discussed. It was Chief Dupuis' recollection that the owner of the tower declined a request to help pay for the repeater in the past. The Chief will look into grant opportunities for the purchase.

Selectman Becker reported that he has received numerous phone calls related to the start time of the Select Board meetings. He recommended moving the start time to 5:30 PM.

**Board Action:** Selectman Becker moved to change the meeting time for Select Board meetings to 5:30 PM beginning November 9, 2015 until further notice. Selectman Borek seconded the motion. All in favor, the motion was approved.

### **5:00 PM Pillsbury Lake Bid Opening:**

Chairman Johnson opened and announced all bids received for the purchase of Town owned lots in the Pillsbury Lake District by the close date of October 26<sup>th</sup>. The Board approved all bids received.

**Board Action:** Selectman Borek moved to accept all bids received by Pillsbury Lake abutters for the purchase of Town owned lots in the Pillsbury Lake District as follows:

Philip E. and Joann M. Strittmatter – 10-1-70 and 10-1-72, \$401.00  
 Rebecca Kelling Kalgren – 10-5-85, \$202.00  
 Lisa A. and Clinton A. Ham – 10-5-38, \$210.00  
 Michael Rodrigues – 10-2-18, \$210.00  
 Jeff E. and Tammy J. Martel – 10-4-52 and 10-4-53, \$400.00  
 William Robert Potter and Deborah Cloughley Potter – 10-5-168, \$1,001.00  
 John A. and Darlene D. Reed, 10-6-84, \$710.00

Selectman Becker seconded the motion. All in favor, the motion was approved.

### **6:00 PM Tara Gunnigle:**

Tara Gunnigle met with the Select Board to review the language of a letter of retraction written by the Select Board to Ms. Gunnigle's attorney. Ms. Gunnigle and the Board agreed on the final wording of the letter; Administrative Assistant Palmer will prepare the letter for Board signature. Ms. Gunnigle also presented a request for public information under RSA 91-A to the Board regarding a Webster Police Department case which took precedence over her felony identity theft investigation in 2014. The Board and Chief Dupuis will respond to the request.

### **Public Comment:**

- Sue Roberts discussed with the Select Board her legal fees associated with the research of the deeds on her properties. The lien process requires that the mortgagors be notified within 45 days of liens placed on properties. The third party with whom the town contracted reported erroneous information on her deeds. The Select Board will research the error with the company responsible for the mortgagor research.
- Kim Fortune asked why the Town donates \$500 each year to the Penacook Community Center. Chairman Johnson explained that Webster residents use their services and the Town feels it is a worthy investment. Ms. Fortune asked if the money could be used differently to support residents. Administrative Assistant Palmer will provide her with a copy of the PCC's summary so she can read a description of services provided.
- Nanci and Mike Schofield updated the Board on the efforts of a new property owner on Brookfield Circle to access his property. Although the situation is becoming increasingly difficult to manage, the Select Board has no authority to deny or grant permission to the property owner to clear trees on what is a private road. If the property owner is clearing trees on another's lot, that would be a civil matter between property owners to resolve.
- Jon Pearson and Barbara Corliss questioned the need for a full time Police Chief and expressed concern over the increase in the budget that will occur as a result. Chairman Johnson explained that the workload of the department justifies the need and that the goal is to hire a full time Chief without an increase in the Police budget.

### **Budget Work Session:**

- The Select Board reviewed the Parks and Recreation and Webster Youth Soccer budgets with Brenda Silver and Jen Carlton. Because Webster Youth Soccer has obtained 501c3 status, the Town of Webster will contribute to the program by making a donation to the newly formed non-profit group beginning next year.
- The Select Board reviewed the Town Hall Maintenance and Cemetery budgets with Brenda Silver.
- The Select Board reviewed the Fire Department operating budget with Fire Chief Wolinski. Discussion followed as to the pros and cons of purchasing a new ambulance next year. The topic will be presented as a Warrant Article at Town meeting.
- The Select Board reviewed the Road Agent budget with Road Agent Bean and Sue Roberts. Following a discussion on project priorities, Chairman Johnson asked Road Agent Bean to list road projects in order of importance that can be completed for \$165,000. Larger road projects will be presented as separate Warrant Articles at Town meeting, to be discussed further during budget work sessions.

At 5:40 PM, Chairman Johnson requested to go into Non-Public Session under RSA 91-A:3 IIc, to discuss "matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board." Roll call was taken, Chairman Johnson - yes, Selectman Becker - yes, Selectman Borek - yes.

A motion was made by Chairman Johnson to come out of Non-Public Session at 8:01 PM and Selectman Becker seconded. All in favor, the motion was approved.

A motion was made by Chairman Johnson to seal the Non-Public minutes. Roll call was taken, Chairman Johnson - yes, Selectman Becker - yes, Selectman Borek - yes.

8:01 PM, Selectman Becker made a motion to adjourn; seconded by Selectman Borek and approved.

*Respectfully Submitted, Leslie M. Palmer*